

## APRIL 5<sup>TH</sup>, 2023 - AGENDA

- Greetings/Introductions
- Guest Speaker Paul Beck, Financial Planner
   The Value of Independent Advice

## **Business Meeting Agenda**

- Call to Order and Registration Report
- Adoption of the Agenda
- Minutes of the Eighty-Seventh Annual Meeting
- Business Arising from the Minutes
- Report to the Members

- New Proposed By-laws
- Election of Officers
- Report on the Financial Statements
- Report of the Loans Officer
- Report of the Audit and Risk Committee (includes Auditors' Report and Appointment of Auditors)
- Report of the President & Chief Executive Officer
- New Business
- Adjournment

## **ANNUAL REPORT INDEX**

Annual General Meeting Agenda	2
Report Index	
Executive Management Team, Vision, Mission, Values	
Board of Directors	
Report to the Members of HMECU	
Board Gender Diversity Report	
Report of the Loans Officer	
Report of the Audit and Risk Committee	
Financial Reporting Responsibilities	8
Report of the Independent Auditor on the Summary Financial Statements	8
Summary Statement of Financial Position	
Summary Statement of Comprehensive Income	10
Other Comprehensive Income (Loss)	
Summary Statement of Changes in Members' Equity	11
Summary Statement Of Cash Flows	
Note to the Summary Financial Statements	12
HMECU Five Year Financial History	13
Board of Directors and Staff	
2022 Community Support	

## OUR VISION

The place to belong; the place to bank.



To provide the best care of our members' financial needs.



**Co-operative** We believe in the promotion and realization of internationally accepted co-operative principles.

**Family** We believe our credit union is a family: members, staff and volunteers.

**Member for Life** We believe in lifelong relationships with our members.

**Focusing on the Member** We believe that each member is a valued individual and will be treated with respect.

## **EXECUTIVE MANAGEMENT TEAM**



Jason Moran MBA, C. Mgr President & Chief Executive Officer



Todd Hurst, CPA
Chief Financial & Risk Officer



**Kim Stoddart**Chief Operations & Digital Officer



**Laura Sabatino CHRL**Director, Human Resources

**Inspiring Culture** We believe in an inspiring culture that values and respects our people and their contributions.

**Integrity and Stewardship** We believe in long term financial stability, being accountable and acting ethically in all that we do.

**Collaboration** We believe in partnering and collaborating within our member and credit union communities.

#### ANNUAL REPORT 2022 • BE WITH YOU. GROW WITH YOU.





Vince Paglia - Chair



James Cardwell - Vice Chair



**Lori Muzak-McComb** Secretary



Juanita Gledhill - Director



Ross Holland - Director



Oscar Husslage - Director



Paul Lahaie - Director



Andrew Leal - Director

## REPORT TO THE MEMBERS OF HMECU

Greetings, Credit Union members! It's been a momentous few years, to say the least. Nevertheless, we are thrilled to be here with you all on this special evening at our 88th Annual General Meeting. On behalf of the Board of Directors, we want to give a heartfelt thank you for your continued commitment to Healthcare and Municipal Employees' Credit Union.

Once again, thank you all for joining us this evening. Let's make the most of this very important meeting!

We are delighted with our progress this past year and promise to continue delivering superior products and services to our members. We are confident that HMECU has a bright future of providing quality service to our member groups.

We extend our sincerest gratitude to our retiring President and CEO, our new incoming President and CEO, our Executive Management Team, staff and all the members of the HMECU family. Your commitment and tireless dedication have enabled us to continually improve and provide services that meet the changing financial needs of our members. On behalf of the Board, we thank you!

At the close of the 2022 fiscal year, HMECU saw tremendous growth, with total assets exceeding \$268 million - an increase of 5.72% from the previous year. Member deposits grew by 7.8%, and we saw a 7.9% growth in loans to members.

Our strategy of deliberately managing liquidity has been a success. Our liquidity decreased from 11.11% to 9.20% by the end of the 2022 fiscal year.

We strive to maintain our liquidity between 7% and 20% - the lower end of the range is the more prudent option. When we make more loans from our members' deposits, we are able to maximize profitability and add value to HMECU as a whole.

The Credit Union's regulatory Tier 1 capital decreased from 13.72% to 13.63% of risk weighted assets. HMECU was able to maintain its capital position due to the impressive financial results of this past year. Also, our mutual funds under administration, not included in assets on the balance sheet, exceeded \$55 million.

## REPORT TO THE MEMBERS OF HMECU (CONT.)

The past year saw strong, favourable operating results, resulting in a net income of \$1,095,443 - exceeding the budgeted net income for 2022. This success was thanks to the hard work of the Credit Union's Management and staff due to a broader loan variety, lower operating costs, and undivided earnings from years of cumulative income reaching \$14,425,349 by year's end. When combined with member capital and investment shares, total equity was \$20,140,814.

HMECU's management and auditors will provide more financial performance details for 2022 in their reports later.

This year brought about unique challenges for the credit union system and for HMECU. Your Credit Union demonstrated resilience after 8 interest rate hikes. We are proud to say we have helped and continue to help members weather some challenging times. There has also been an increase in cyber incidents across the industry. Your Credit Union has implemented numerous security measures to protect members with the implementation of measures such as 2 factor authentication, strong password requirements and an annual password reset requirement. HMECU has thankfully not experienced a cyber incident to date. We continue to work hard to ensure our members are supported with the best services possible.

It's been a remarkable year for our digital banking transformation. We've been making great strides to get our new platform and payments modernization project completed by 2023 and continue to make solid progress. We're also taking extra care to ensure our cyber security framework remains top-notch, which helps us keep all areas of our business safe and secure. We count ourselves lucky to be in an area of vibrant and innovative communities – there are so many opportunities and exciting challenges ahead!

The Board of Directors is gearing up for some important strategic planning. This plan will make sure the long-term goals of the organization are met. It is also a great time to identify and react to the changes from the new Credit Unions and Caisses Populaires Act, 2020, as well

as understand our members' needs. We are also taking this opportunity to determine how our organization can become even better in delivering service to our members. Strategic planning is a great way to energize Directors and staff and rejuvenate them with a renewed sense of purpose and dedication.

The Board of Directors is working hard to stay on top of the ever-evolving rules and regulations, so that their governance practices are up-to-date.

Our Board of Directors is devoted to ensuring the success and viability of the Credit Union. They bring their knowledge, experience, and skills to the table and continuously strive to stay informed and educated. The Board continues to utilize the board training program Board 360, a regulatory-recognized training program to help them provide better strategic value, risk management and oversight to the CEO and Executive Management Team. In 2022, our Board collectively completed over 100 courses and webinars with Board 360, proving their commitment to the Credit Union's success.

Before concluding this report, I'd like to thank our employer groups. As you know, many of our members are currently employed in, or have retired from, roles in the healthcare, police, fire, EMS and municipal government sectors. Our Credit Union exists today thanks to the unwavering support from their leadership. We are eternally appreciative for their undying loyalty in promoting the cooperative financial services we offer staff and members.

= Board Chai

## **Board Gender Diversity Report**

The Board of Directors of Healthcare and Municipal Employees' Credit Union comprises of 9 Directors. In 2022, 7 Directors identified as male and 2 Directors identified as female.

## REPORT OF THE LOANS OFFICER

December 31, 2022	2022	2021
Outstandings:		
Residential Mortgages	\$ 155,662,319	\$ 126,410,137
MeritLines	42,792,852	60,451,709
Personal Loans	2,096,585	2,980,521
Lines of Credit	2,033,945	2,389,580
Commercial Loans	16,227,470	13,438,802
Commercial Syndication Loans	20,693,340	16,494,970
Authorized Limits Approved:		
MeritLines	7,101,783	4,944,168
Lines of Credit	124,293	63,741
Mortgages:		
Applications	317	522
Declined	10	7
Disbursements	29,133,170	50,410,342
Personal Loans:		
Applications	137	351
Declined	8	22
Disbursements	617,063	552,874
Allowance For Impaired Loans:		
Mortgages/Loans/Lines of		
Credit adjusted for IFRS9	\$ 434,061	\$ 332,370

In 2022, your Credit Union experienced growth of 7.94% within our lending portfolios. Commercial syndication loans grew by \$4,198,370; commercial loans grew by \$2,788,668; and our personal loans, lines of credit and mortgages increased by \$10,353,754 or 5.39% collectively.

As of December 31, 2022, the Credit Union's allowance for doubtful loans was \$434,061. This amount represents 0.18% of our total outstanding loans and mortgages and is well below industry standards. The allowance for loan losses

represented management's best estimate of impairment incurred in the loan portfolio at the balance sheet date.

Your Credit Department remains committed to providing exceptional member service and assisting our members to achieve financial wellness.

Respectfully submitted,

Jason Moran, Chief Operations Officer & Incoming President & CEO

## REPORT OF THE AUDIT AND RISK COMMITTEE

The Audit and Risk Committee has received and reviewed the audited financial statements for the year ending December 31, 2022 from our auditors, Millard, Rouse and Rosebrugh LLP, Chartered Professional Accountants. Once again our auditors have expressed an opinion that the financial statements present fairly the financial position and results from operations of the credit union and are free of material misstatement. In addition, the auditors, through their Management Letters, have indicated that their examination has not raised any significant concerns with our procedures or internal controls.

The Audit and Risk Committee is pleased to report that we have met the directives of the Credit Unions and Caisses Populaires Act, 2020 and the Regulations.

The Committee held 4 hybrid (virtual and/or in-person) meetings during 2022 and undertook the following significant activities in addition to adhering to its annual work plan of responsibilities:

- Reviewed and made recommendations to the Board of Directors regarding the annual external audit engagement letter, scope and plan of the audit and the audit management letters.
- Oversaw the internal audit function by reviewing reports from the internal auditor and evaluating the effectiveness of the internal audit functions.
- Continued to focus and educate ourselves on Enterprise Risk Management (ERM). We reviewed and monitored the ERM Committee quarterly reports to ensure compliance with approved

tolerance and risk appetite levels as well as compliance to Board policy.

- Reviewed the Disaster Recovery and Business Continuity Plan and ensured continued testing of same.
- Monitored risks and the implementation of recommendations from the Credit Union's Cyber Security Controls and IT General Controls audit to protect the credit union and its members.
- Monitored the adherence of Directors, Officers and Employees with the credit union's policies and code of conduct.

The Audit and Risk Committee is satisfied that the credit union's procedures, policies and internal controls are sufficient and continue to protect the operations of the credit union.

Thank you to the staff and management for their support and co-operation during this past year.

Respectively submitted,

Andrew Leal, Chair Juanita Gledhill, Vice-Chair Ross Holland, Director

Paul Lahaie, Director

## FINANCIAL REPORTING RESPONSIBILITIES

The financial information contained in this report is a condensed version of the financial statements. The detailed financial statements are available to our members upon request at the AGM or at any of our branches.

Management is responsible for the preparation, presentation and consistency of the accompanying financial statements and other information contained in this Annual Report.

The financial statements have been prepared in accordance with International Financial Reporting Standards and have been audited by the firm of Millard, Rouse and Rosebrugh LLP, Chartered Professional Accountants. These auditors, appointed by the members, audit our financial statements in accordance with Canadian generally accepted auditing standards. The auditors have free and independent access to the Audit and Risk Committee and meet with the Committee and Management to consider matters relating to financial statement presentation, internal controls and audit procedures.

Management maintains the necessary system of internal controls to provide reasonable assurance that transactions are authorized, assets safeguarded and proper records maintained.

This system of internal controls provides reasonable assurance that financial records are reliable and are a proper basis for preparation of the financial statements. The Audit and Risk Committee and the Board of Directors. in carrying out their responsibility, have reviewed and approved the financial statements.

The Audit and Risk Committee of the Board of Directors meets at least quarterly with management to review matters relating to the quality of financial reporting and internal accounting controls and the nature, extent and results of the audits. In addition, this Committee recommends the appointment of external auditors.

The Board of Directors oversees management's performance of its financial reporting responsibilities and meets regularly to approve the financial statements and other financial information

The Financial Services Regulatory Authority of Ontario (FSRA) (formerly the Deposit Insurance Corporation of Ontario (DICO)) conducts a periodic examination and inquiry into the affairs of the Credit Union to ensure compliance with FSRA and the Credit Union by-laws and the provisions of the Credit Unions and Caisses Populaires Act, 2020 under which the Credit Union is chartered and regulated.

Todd Hurst, CPA Chief Financial & Risk Officer

## REPORT OF THE INDEPENDENT AUDITOR ON THE SUMMARY FINANCIAL STATEMENTS

## To the Members of Healthcare & Municipal Employees' Credit Union

## **Opinion**

The summary financial statements, which comprise the summary statement of financial position as at December 31, 2022, the summary statement of comprehensive income, summary statement of changes in members' equity for the year then ended, summary statement of cash flows, and related notes, are derived from the audited financial statements of Healthcare & Municipal Employees' Credit Union for the year ended December 31, 2022.

In our opinion, the accompanying summary financial statements are a fair summary of the audited financial statements, in accordance with management's criteria, described in Note 1.

## **Summary Financial Statements**

The summary financial statements do not contain all the disclosures required by International Financial Reporting Standards. Reading the summary financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited financial statements and the auditor's report thereon.

## The Audited Financial Statements and Our Report Thereon

We expressed an unmodified audit opinion on the audited financial statements in our report dated February 23, 2023.

Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of the summary financial statements on the basis described in Note 1

## **Auditor's Responsibility**

Our responsibility is to express an opinion on whether the summary financial statements are a fair summary of the audited financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, Engagements to Report on Summary Financial Statements. Millard, Reuse & Rosebrugh LLP

Millard, Rouse & Rosebrugh LLP

CHARTERED PROFESSIONAL ACCOUNTANTS Licensed Public Accountants

February 23, 2023 Brantford, Ontario

## SUMMARY STATEMENT OF FINANCIAL POSITION

As at December 31	2022	2021
ASSETS		
Current Assets	4,292,970	7,997,888
Loans to Members	239,755,756	222,117,555
Investments	20,112,493	19,379,241
Property, Plant and Equipment	1,295,976	1,417,310
Intangible Assets	2,393,136	2,379,377
Right of Use for Leased Assets	235,885	289,349
	268,086,216	253,580,720
LIABILITIES		
Credit Facility	_	4,000,000
Current Liabilities	1,859,632	1,686,422
Members' Deposits and Share Capital	251,801,235	234, <mark>564,38</mark> 3
	253,660,867	240,250,805
MEMBERS' EQUITY		
Undivided Earnings	14,425,349	13,329,915
Accumulated Other Comprehensive Income	-	-
	14,425,349	13,329,915
	268,086,216	253,580,720

See accompanying note

Vince Paglia, Board Chair Lori Muzak-McComb, Secretary

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## SUMMARY STATEMENT OF COMPREHENSIVE INCOME

For the year ended December 31	2022	2021
Interest Revenue Interest Expense	8,461,196 2,752,825	7,237,713 1,997,750
Interest Margin Other Income	5,708,371 1,958,755	5,239,963 2,017,761
Income Before Operating Expenses	7,667,126	7,257,724
Operating Expenses Employee Salaries and Benefits Other Operating Expenses	3,129,563 2,921,428	3,155,145 2,688,618
	6,050,991	5,843,763
Operating Income Dividends on members' shares Current and Future Income Taxes	1,616,135 (285,000) 235,702	1,413,961 (122,431) 219,602
Net Income	1,095,433	1,071,928
OTHER COMPREHENSIVE INCOME (LO	SS)	
Change in unrealized gains (loss) on derivative Tax effect of change in unrealized gains on cash flow hedges	-	(65,477) 7,988
Other comprehensive income (loss) for the year		(57,489)

1,095,433

1,014,439

See accompanying note

Comprehensive Income for the Year

## HEALTHCARE AND MUNICIPAL EMPLOYEES' CREDIT UNION

## SUMMARY STATEMENT OF CHANGES IN MEMBERS' EQUITY

Compre	umulated Other thensive Income ash Flow Hedges	Undivided earnings	Total
<b>Balance at January 1, 2021</b> Net Income Change in unrealized gains / (losses)	57,489 -	12,257,988 1,071,928	12,315,477 1,071,928
on cash flow hedges	(57,489)	-	(57,489)
Balance at December 31, 2021	-	13,329,916	13,329,916
Net Income Change in unrealized gains / (losses) on cash flow hedges	-	1,095,433	1,095,433
Balance at December 31, 2022	_	14,425,349	14,425,349

See accompanying note

## SUMMARY STATEMENT OF CASH FLOWS

For the year ended December 31	2022	2021
Cash flows from operating activities		
Net income	1,095,433	1,071,928
Non-cash operating activity adjustments	776,914	(411,124)
	1,872,347	660,804
Cash flows from financing activities		
Term loan	(4,000,000)	4,000,000
Member deposits and share capital	16,350,317	4,273,402
Lease obligations	(50,424)	(249,792)
	12,299,893	8,023,610
Cash flows from investing activities		
Purchase of property, plant and equipment	(246,512)	(1,692,352)
Loans and mortgages to members	(17,239,101)	(24,646,235)
Investments	(689,231)	7,170,083
	(18,174,844)	(19,168,504)
Net decrease in cash and cash equivalents	(4,002,604)	(10,484,090)
Opening cash and cash equivalents	7,116,265	17,600,355
Closing cash and cash equivalents	3,113,661	7,116,265

## NOTE TO THE SUMMARY FINANCIAL STATEMENTS

For the year ended December 31, 2022

#### 1. BASIS OF CRITERIA FOR PRESENTATION

The summary financial statements are derived from the audited financial statements, prepared in accordance with International Financial Reporting Standards, as at December 31, 2022 and for the year then ended.

The preparation of these summary financial statements requires management to determine the information that needs to be reflected in them so that they are consistent in all material respects with, or represent a fair summary of, the audited financial statements.

Management prepared these summary financial statements using the following criteria:

a) The summary financial statements include a statement for each statement included in the audited financial statements:

- b) information in the summary financial statements agrees with the related information in the audited financial statements;
- c) major subtotals, totals and comparative information from the audited financial statements are included; and
- d) the summary financial statements contain the information from the audited financial statements dealing with matters having a pervasive or otherwise significant effect on the summarized financial statements.

The audited financial statements of Healthcare & Municipal Employees' Credit Union are available upon request by contacting the credit union.

## HEALTHCARE AND MUNICIPAL EMPLOYEES' CREDIT UNION

## HMECU FIVE YEAR FINANCIAL HISTORY

	2022	2021	2020	2019	2018
Income Statement (Year ended Dece	ember 31)				
leterest December	+ 0.464.406	+ 7227742	1 7024544	+ 0.452.005	± 7222.025
Interest Revenue Interest and Dividend Expense	\$ 8,461,196 3,037,825	\$ 7,237,713 2,120,180	\$ 7,924,511 2,637,312	\$ 8,162,905 2,794,897	\$ 7,323,935 2,149,622
Net Interest Margin Other Income	5,423,371 1,958,755	5,117,533 2,017,017	5,287,199 1,931,369	5,368,008 1,954,120	5,174,313 2,005,755
Total Income Operating Expenses	7,382,126 6,050,991	7,134,550 5,843,020	7,218,568 6,368,485	7,322,128 6,644,972	7,180,068 6,386,851
Income before Taxes Income Taxes	1,331,135 235,702	1,291,530 219,602	850,083 141,791	677,156 96,356	793,217 154,294
Net Income (Loss)	\$ 1,095,433	\$ 1,071,928	\$ 708,292	\$ 580,80 <mark>0</mark>	\$ 638,923
Statement of Financial Position (at D	ecember 31)				
Personal Loans and Lines of Credit Mortgages and Merit Lines Syndicated and Commercial Loans	\$ 3,871,726 198,306,962 36,893,762	\$ 5,322,831 186,576,746 29,933,772	\$ 7,906,658 175,787,611 13,492,845	\$ 11,423,280 178,889,829 6,817,619	\$ 12,649,757 180,137,581 3,370,975
Accrued Interest Receivable	683,306	284,206	253,326	242,204	238,582
Loans and Mortgages to Members Cash and Investments Other Assets	239,755,756 23,226,154 5,104,306	222,117,555 26,491,011 4,972,154	197,440,440 44,124,276 3,587,077	197,372,932 24,253,706 2,833,056	196,396, <mark>895</mark> 19,779,028 2,454,479
Total Assets	\$268,086,216	\$253,580,720	\$245,151,793	\$224,459,694	\$218,630,402
Members Chequing and Savings Term Deposits Tax Free Savings Accounts Registered Deposits Accrued Interest	\$ 106,805,755 49,294,474 40,356,670 48,073,235 1,555,636	\$ 117,643,503 38,385,186 28,471,791 43,899,691 666,669	\$ 104,113,080 43,403,414 30,788,732 50,786,599 972,439	\$ 83,399,551 46,342,351 27,079,282 52,233,025 1,024,372	\$ 79,359,856 48,139,043 25,044,502 51,860,243 958,997
Total Members Deposits & Shares Membership Shares Other Liabilities Members' Equity	246,085,770 5,715,465 1,859,632 14,425,349	229,066,840 5,665,506 5,518,458 13,329,916	230,064,264 700,451 2,071,601 12,315,477	210,078,581 732,500 2,169,481 11,479,132	205,362,641 789,484 1,520,341 10,957,936
Total Liabilities and Equity	\$268,086,216	\$253,580,720	\$245,151,793	\$224,459,694	\$218,630,402
Annual Balance Sheet Asset Growth	5.72%	3.44%	9.22%	2.67%	7.91%
Other Items under Administration	\$ 55,019,267	\$ 66,085,300	\$ 73,061,230	\$ 70,641,607	\$ 66,225,824

## **BOARD OF DIRECTORS**

## Term of Office expires at the Annual Meeting in the year indicated

Chair	Vince Paglia	2023	Director	Oscar Husslage	2023
Vice Chair	James Cardwell	2025	Director	Paul Lahaie	2023
Secretary	Lori Muzak-McComb	2025	Director	Andrew Leal	2024
Director	Juanita Gledhill	2025	Director	Vacant	2024
Director	Ross Holland	2024			

## **STAFF** (at time of printing)

Paul Beck	Tristan D'Souza	Maryann Miskic	Brenda Theriault
Laura Belluz	Melissa Fraser	Michael Molinaro	Tonia Tirabassi
Debbie Bolt	Todd Hurst	Jason Moran	Greg Welsh
Samantha Bourget	Lucas Johnson	Gisele Pinard	Shaila Williams
Tracy Cain	Melissa Kaczur	Althea Robb	Michael Wilson
Patricia Castellanos	Kitti Kiss	Laura Sabatino	Steve Wilson
Rose Mary Coccaro	Kim Livingstone	Ruth Salmeron	
Ryan Cowden	Crystal Marion	Kim Stoddart	
Janice Double	Diana McDermid	Jennifer Swing	

# Thank you for celebrating our 88th AGM with us!





## **Full Service Branches**

## Corporate Head Office/ Hamilton Mountain Branch

209 Limeridge Road East Hamilton, ON L9A 2S6

#### **Brantford Branch**

1-330 West Street Brantford, ON N3R 7V5

## **Satellite Offices**

## St. Joseph's Hospital

50 Charlton Avenue East Room G1104 Hamilton, ON L8N 4A6

## **Hamilton General Hospital**

237 Barton Street East Level 1, Market Place Hamilton, ON L8L 2X2

## **Burlington City Hall**

426 Brant Street Burlington, ON L7R 3Z6

## Juravinski Hospital

711 Concession Street Level 1, Section E, Room 23 Hamilton, ON L8V 1C3

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